



QUOTE# _____

Prior to production, wooden legs, arms, supports, springs, casters, and other parts of furniture left with MassCor for re-upholstering shall be examined for damage or flaws. The customer agrees that MassCor is not responsible for any such damage or flaw. Although MassCor will take care in handling and transporting the items, they are not responsible for any damages should they occur. Also, supplied fabric will be inspected within the upholstery shop; you will be notified of any defects or concerns. MassCor is not responsible for any such defects or concerns.

To safeguard institutional security, any furniture or other item provided to MassCor is subject to search for contraband, as is any furniture while work is in progress or, after completion until it is removed from the Department's property. Delivering or attempting to deliver contraband to, or receiving contraband from, an inmate is punishable by fine or imprisonment. (See General Laws, Chapter 268 §§ 15, 23, and 31)

Showroom Consult

Special Instructions: _____

Fabric Quantity (Yardage): _____

Initial confirming fabric placement is correct

MassCor Staff: _____

Customer: _____



Swatch is **right side** up and facing **correct direction**

Furniture Drop-off/Inspection

Total number of Items received: _____ Furniture: _____ Fabric: _____

Inspect items for damage (legs, arms, supports, casters, etc.), indicate any defects below.

Receiver Signature: _____

** All items must be picked up within 10 business days of notification. A \$25.00 per day storage fee may be assessed.

Customer acknowledges the information above has been reviewed and is correct.

Customer Signature: _____ **Date:** _____